

PSAP Grant Committee Meeting (Virtual)
Thursday, November 5th, 2020

Committee Members in Attendance

Mary Blowe	Chris Caldwell	Albert Stokes	Sonny Saxton
Rae Fleming	Stephen Williams	Tom Crabbs	Chief Kelvin Wright

Staff Members in Attendance

Lisa Nicholson Dorothy Spears-Dean Stefanie McAlister

1) Call Meeting To Order

Ms. Blowe called the meeting of the PSAP Grant Committee to order at 1:00PM.

2) Procedures for Virtual Meeting

Ms. Nicholson reviewed the procedures for holding a virtual meeting.

3) Approval of the September 16th Minutes

Ms. Blowe called for a motion to approve the September 16th meeting minutes. Chief Wright made the motion and Mr. Crabbs seconded it. The motion passed without objection.

4) NGS Bureau Update

Ms. Spears-Dean gave the Committee and update of NGS Bureau activities. Mr. Stokes asked for background information on the advanced payments and the reconciliation of those payments. Ms. Spears-Dean reviewed the history of the delta payments & advanced payments. Mr. Williams asked for clarification on the 24-month delta payments. Ms. Spears-Dean and Ms. McAlister discussed those payments.

5) NG9-1-1 Deployment and Funding

Ms. McAlister gave a general update of the current NG9-1-1 deployment budget. Mr. Williams asked questions regarding historical/original quotes and information on the NG9-1-1 dash board. Ms. McAlister reviewed the funding processes and procedures, and information that is being maintained. Mr. Crabbs concurred with Mr. Williams. Mr. Sexton discussed reviewing the history of each project and possible project reports/milestones, or a project narrative. There was staff/committee discussion. Mr. Crabbs asked about possible audit information. Ms. Spears-Dean explained the process working with the VDEM Financial Management Bureau to respond to an audit request. There was additional staff/committee discussion. Ms. McAlister proposed a possible future Grant Committee work session to further go over this information.

Ms. McAlister reviewed current NG9-1-1 deployment efforts, funding, and contracting.

Ms. Nicholson presented funding requests from Roanoke County and Salem. Ms. Blowe called for a motion to recommend approval of the two items. Chief Wright made the motion and Mr. Williams seconded the motion. Mr. Crabbs asked for verification of the background information

regarding the requests. Additional expenses were identified for a shared solution between Roanoke County and Salem. Ms. Nicholson polled the committee. The motion passed 6-0-0.

Ms. Nicholson reviewed four NG9-1-1 Award Amendments for the Committee. Clarification was made to the Fairfax award amendment. Mr. Crabbs asked if there was an upper limit as to how far an amendment could go. Ms. McAlister stated there was not, but the Board requested review of any increase over 10%. Mr. Stokes asked questions regarding supporting documentation regarding the increases. There was staff/committee discussion regarding a decision tool. Mr. Saxton & Mr. Crabbs asked if a vote was required today. Ms. Spears-Dean said if there was no vote, then it could not be brought before the Board at the next 9-1-1 Board meeting and localities could not proceed with their projects. Staff will work to provide more detailed documentation for NG9-1-1 award amendments. There was additional discussion on delaying voting on recommendation and the monthly delta costs. Ms. Blowe called for a motion to recommend for approval the NG9-1-1 Award Amendments for Warren, Powhatan, Fairfax and Loudoun. Mr. Williams made the motion, and it was seconded by Mr. Saxton. Ms. Nicholson polled the Committee and the motion passed 6-0-0.

6) FY22 PSAP Education Program Grant Applications

Ms. Nicholson presented the FY22 PSAP Grant Education Program applications. There were 103 applications that totaled \$479,800. Ms. Blowe called for a motion to recommend for approval the applications. Mr. Crabbs made the motion and Chief Wright seconded it. Mr. Saxton ask for the policy regarding abstentions since Charlottesville is part of the 103 applications. Mr. Williams said there hasn't been abstentions traditionally with the PEP grants since the amounts are smaller. With the larger grants there has. Ms. Nicholson polled the Committee members and the motion passed 6-0-0.

7) Old Business

There was no old business.

8) New Business

Ms. Nicholson announced additional programmatic reporting in the FY22 guidelines. Ms. Spears-Dean discussed documenting each PSAP's deployment narrative.

9) PGC Report to the Board

Staff and the Committee will work to prepare a report to the Board covering the recommendations made at this meeting.

10) Public Comment

Ms. Blowe asked for public comments. There were no additional public comments.

11) Adjourn

Ms. Blowe called for a motion to adjourn the meeting. Mr. Crabbs made the motion and it was seconded by Mr. Stokes. The motion passed without objection.